

Dear Members of the St. Matthew's Family,

We would like to thank you for your active engagement in the search process for our Head of School. More than 150 of you participated in meetings with Bob Fricker and Peter Philip, our wonderful consultants from the Carney Sandoe firm, and nearly 300 of you provided thoughtful responses to the Survey. We are pleased to report that your views on the challenges and opportunities ahead are largely consistent across all constituencies, reflecting a community that cares deeply about our school, believes wholeheartedly in its mission, and is clear about the qualities we will need in our next Head of School.

Your feedback was used as the basis for the Position Description that will be used to provide potential Head candidates with their first "snapshot" of St. Matthew's. This document has been posted on the [SMPS website](#). In order to reach the broadest possible pool of candidates, the Position Description will be sent to a diverse group of more than 2,000 school administrators, teachers and other educational professionals, while being posted with a number of educational associations. Each of you should also feel free to share a link to this document with anyone who may be helpful in reaching outstanding candidates.

Bob and Peter just finished a busy several days at the National Association of Independent Schools Conference in Baltimore, where they have already been meeting with potential candidates. With the qualifications you helped identify as their guide, Bob and Peter are scheduling additional candidate meetings and getting recommendations from their network of educational leaders around the country.

Once a large and diverse candidate pool has been developed throughout the spring, the Search Committee will conduct confidential semi-finalist interviews over the summer. In the fall, finalists will be invited to St. Matthew's to spend time on campus, share their background and experience, and meet with all School and Parish constituencies.

As you can imagine, this next stage of introductions and interviews is highly confidential, as many of the candidates may be sitting Heads of other schools. While you may not hear frequently from the Search Committee until the summer, please be assured that we will be hard at work finding our next Head of School, guided as always by the the priorities and criteria that so many of you have shared with us.

Thank you again for all of your input and time. Please do not hesitate to reach out to any of us with comments or questions.

With gratitude,

The Head Search Committee

Ted Russell - Co-Chair

Callie Momtazee - Co-Chair

Bruce Freeman - Rector

Hunter Doble - Board of Trustees Chair

John Choi - Vestry Representative

Rick Commons - School Board Trustee Representative

Tom Diggs - Faculty Representative
Maida Hastings - Parish Representative
Jennifer Lee - Member-At-Large
Roz Nieman - Member-At-Large
Christine Purcell - Chaplain
Kristin Waters - Member-At-Large